

POLICY & RULES FOR USE OF CORNER PARK

Park may not be reserved more than 6 months prior to scheduled event.

Date(s) requested _____ Purpose/Type of event _____

Hours of event _____ Sponsoring Group: _____

Telephone: _____ Address: _____

Anticipated Attendance: _____ Contact Person Name/Phone: _____

All groups requesting to hold a fund raiser **must** be non-profit. Provide your non-profit Tax ID#) _____

All fund raiser proceeds will go towards: _____

All information **must** be provided, and form completed to be considered for approval. Description of event in detail: Please include further needs: i.e. parking, electric, etc.

Security: If security is required, prior arrangements will need to be made with the Ashland County Sheriff's Office.

Rules/Regulations:

1. Any violation of any park ordinance is just cause for any party to be expelled from the park immediately.
2. It is unlawful to engage in selling, offering for sale, any item or service or labor whatsoever, or to perform any gainful occupation, service or labor on park premises, unless non-profit and pre-approved by the County Commissioners.
3. It is unlawful to advertise, or to engage to advertise, for any personal gain in any manner whatsoever for any event on park property. Any sign or tent to be used within the park must receive pre-approval by the County Commissioners. Political signage cannot be posted in the park unless there is an associated activity taking place within the park at the same time that the signs are in place.
4. **NO ALCOHOLIC BEVERAGES**, to include, beer, wine or spiked punch allowed on county property.
5. All parties will vacate the premises by 11:00 P.M.
6. Additional charges will be billed for damages to any and all park equipment and/or facilities, and if any **additional clean-up** is necessary. (i.e. decorations, signs, flyers, etc.)
7. All music and/or audio equipped speakers; sound must not travel beyond the confines of the park.
8. Unruly behavior will not be tolerated. Park users must not violate any state laws or municipal ordinances.
9. Dogs must be on a leash at all times.
10. This facility is in good condition and must be left the same.

In cooperation with the Ashland County Health Department, you are reminded to obtain a Temporary Health Department License if you will be selling food to the public. Their telephone numbers are 419-282-4246 and 419-282-4226.

Vehicles should be parked in designated areas only. Please contact the Ashland Police Department if you have special traffic/parking concerns outside the park. The telephone number is 419-289-3639.

The sponsoring group must carry \$1 million of public liability insurance and the county should be added to their policy as an additional insured. The applicant must submit a copy of the certificate of insurance seven days prior to the event.

Name of Insurance Company: _____ Policy #: _____

Telephone: _____ Address: _____

My signature is acknowledgement that I understand that I can and will be held responsible for violations of all park rules & regulations.

Signature: (must be 21 yrs. old or older) _____ DATE: _____

APPROVED: _____ DATE: _____

Ashland County Commissioners

cc: Maintenance

Sheriff

Fax to: 419-281-6939