POLICIES AND PROCEDURES FOR THE

ISSUANCE OF SPECIAL HAULING PERMITS

ON COUNTY MAINTAINED HIGHWAYS

ASHLAND COUNTY, OHIO

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Ashland County Commissioners 10/15/96
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POLICIES AND PROCEDURES FOR ISSUANCE OF SPECIAL HAULING PERMITS ON COUNTY MAINTAINED HIGHWAYS

A. INTRODUCTION

Section 4513.34 of the Ohio Revised Code, in part, grants permission to local authorities with respect to highways under their jurisdiction, to issue special permits for the operation or movement of vehicles or combinations of vehicles of a size or weight of a vehicle or load exceeding the maximum specified in Sections 5577.01 to 5577.09 of the Ohio Revised Code.

The Ashland County Board of Commissioners have set forth the following conditions whereby permission may be granted to operate such oversize or overweight vehicles or move such oversize or overweight loads in a manner that will not materially affect the appearance, safe operation or maintenance of the highway.

B. SCOPE AND APPLICATION

This policy applies to the movement on or across any and all Ashland County maintained highways of all vehicles and loads that exceed the maximum allowable weight, width, height and/or length as described in Sections 5577.04 and 5577.05 of the Ohio Revised Code. The vehicles, loads, and objects covered in this policy include, but are not limited to, buildings, boats, and mobile homes.

C. PERMITS

1. GENERAL

All individuals, firms, partnerships, companies or corporations wishing to operate or move a vehicle or combination of vehicles of a size or weight of vehicle or load exceeding the maximum specified in Sections 5577.01 to 5577.09 of the Ohio Revised Code on any or all Ashland County maintained highways must obtain a SPECIAL HAULING PERMIT from the Ashland County Commissioners.

2. RESPONSIBILITY FOR PERMITS

The Ashland County Engineer shall be responsible for receiving applications for SPECIAL HAULING PERMITS; reviewing application for completion; inspecting proposed routes; issuing of permits, and maintaining records of all applications and permits.

3. REQUIREMENTS FOR OBTAINING A SPECIAL HAULING PERMIT

a. The maximum axle weights for which a SPECIAL HAULING PERMIT WILL BE ISSUED are, in general, for a single axle, 32,000 pounds and for a dual axle, 40,000 pounds. However, if the County Engineer determines that vehicles with axles of these weights would probably cause damage to the highways or structures, the loads must be reduced so that the move can be made without such damage. The maximum heights, width and length of vehicles or combinations for which a SPECIAL HAULING PERMIT will be issued will be determined by the clearances of structures or other obstructions and by the extent that a vehicle or combinations with such dimensions would interfere with or endanger normal traffic on the routes traversed.

b. Prior to the issuance of any SPECIAL HAULING PERMIT, either a Certificate of Liability Insurance with Special Contractual Endorsement attached, must be filed with the Ashland County Commissioners, or the applicant shall furnish to the County of Ashland a bond in the penal sum of FIVE HUNDRED THOUSAND DOLLARS ($500,000.00), filed with the Ashland County Engineer, to cover the cost of any and all damages to roads, bridges or structures caused directly or indirectly as a result of the transportation of the permitted vehicle(s) or load(s.).

c. In addition, when the County Engineer determines that County highways could be damaged or destroyed by heavy traffic during the period of thawing or excessive moisture, a separate, individual resolution approving a SPECIAL HAULING PERMIT from the County Commissioners will be required. Such permit will require the posting of a cash bond in the form of a certified check or an approved escrow account payable to the County Engineer. The amount of the cash bond would be based on the County Engineer's estimate of costs to pay for all damages to the County's highways, bridges and culverts, which may be caused by such move.

d. Each application will be given individual consideration to determine whether the load can be moved or routed so as to be the least likely to cause damage to the highways or endanger or interfere with normal traffic.

e. All weights and dimensions given on an application for a SPECIAL HAULING PERMIT are to be the actual weights and dimensions and not the maximum allowable limits for such a movement.

4. LIMITATIONS ON THE USE OF A SPECIAL HAULING PERMIT

a. The granting of a permit does not guarantee that the load described can be moved without damage to the pavement or structures; although the permit is granted on the assumption that the load can be moved without damage based on the best information available.

b. Permittee will be held liable for any damage caused by the movement. The County assumes no responsibility for any damage to the permittee's equipment or load being moved due to any such failure. The permittee agrees to compensate the County of Ashland for any damage to a roadway or road structure and also to hold the County of Ashland and the Ashland County Engineer harmless from all claims, damages or proceedings of any kind and from all responsibility for personal injury or property damages (public or private) caused directly or indirectly as a result of the transportation of said vehicle(s),load(s) or objects.

c. The applicant must file a bond or a certificate of his liability insurance with Special Contractual Endorsement, showing that he has procured adequate bond and insurance to cover the provisions of paragraph C.4.b, C.4.c, and D.4.

d. The permit shall be in the possession of the driver at all times during the progress of transportation and will be shown on demand to any employee of the Ashland County Engineer, the Ashland County Commissioners, the Ashland County Sheriff or the Ohio State Patrol.

e. The permission granted restricts the movement of the vehicle(s) or load(s) to the highways specified, between the points designated, and within the time allotted.

f. Movements under a SPECIAL HAULING PERMIT shall be made during daylight hours and in such a manner to cause minimum inconvenience to normal highway traffic.

g. No vehicle(s) or load(s) being transported under special highway permit shall be left parked on the roadway at any time except in case of an emergency, in which case adequate protection shall be provided for the traveling public. The vehicle(s) shall not be loaded or unloaded within the limits of the highway.

h. The operator of the vehicle(s) must comply with all laws, rules or regulations covering the movement of traffic over highways and streets.

i. All construction equipment and other machinery shall have attached thereto a plate showing the manufacturer's name and the model.

j. A permit is void at any time road, weather or traffic conditions make travel unsafe.

k. Reductions in legal weight posted on roadways or bridges must be obeyed.

l. A permit will not be issued for built-up loads that are divisible into legal loads.

m. Oversize or overweight loads shall be operated or moved at such speeds and in such manner as to cause a minimum of interference with other traffic and minimum impact stresses on structures and pavements. No such movement is to exceed 40 miles per hour at anytime.

n. Loads having extremely large dimensions shall require additional protective measures for the safeguarding of other traffic. Due regard shall be taken of traffic in both directions and every possible effort shall be made to prevent traffic congestion. One or more flagmen, a pilot car or a trail car may be required.

o. Non-compliance with the general or special provisions of a permit, exceeding the weights or dimensions granted, or operating on dates or upon highways other than assigned shall render the permit null and void, and the operator of the vehicle subject to arrest, as provided in Sections 5577.02 to 5577.05 inclusive of the Revised Code of Ohio, and/or a fine as provided in Section 4513.34.

D. PERMIT PROCEDURES

l. GENERAL

a. The procedures set forth herein shall serve as a guide in establishing a uniform method for the application of regulations governing the issuance of permits to operate or move vehicles or combinations of vehicles of a size or weight of a vehicle or load exceeding the maximum specified in Sections 5577.01 to 5577.09 of the Ohio Revised Code on or across any and all Ashland County maintained highways.

b. Issuance of SPECIAL HAULING PERMITS shall apply only to County highways outside municipal corporations unless the County has, by agreement, assumed full maintenance of a section of a highway that lies wholly or in part within a municipal corporation.

c. Requests for SPECIAL HAULING PERMITS must be made accordance with the policies and procedures as set forth in this section. Applicants are advised that these permits cover only Ashland County maintained highways. Permits to move over state highways must be obtained from the Director of Transportation. Permits to move over township maintained highways must be obtained from individual Township Trustee Boards. The Ashland County Commissioners assume no responsibility for the failure of the applicant to secure such applicable state or township permits.

2. APPLICATION FOR PERMIT

a. Application for SPECIAL HAULING PERMIT forms are available at the office of the Ashland County Engineer, 1511 Cleveland Avenue, Ashland, OH 44805

b. Completed applications containing all required information as outlined on the application form shall be returned to the Ashland County Engineer for processing.

c. All applications must show the exact axle spacing and weights.

d. Applications shall bear the signature and the title of the person (or his/her authorized representative) assuming full responsibility for the proposed move.

3. APPLICATION REVIEW AND SITE INSPECTION

a. After receiving the application, the County Engineer will review the form for completeness. The County Engineer or his authorized representative will inspect the proposed route, examining roadway and structure conditions.

b. Review time will be governed by the amount of weight and size of the vehicles or loads to be moved together with the length of the proposed route and the impact the move will have on the highway. Generally, seven (7) working days should be allowed
for processing any application.

c. If, after reviewing the application, and inspecting the proposed route, the County Engineer determines that the proposed move would materially affect the appearance, operation or maintenance of the highway, a conference will be scheduled to
discuss possible revisions to the proposed route and/or reductions in size and weight of the load.

4. BONDS AND INSURANCE

Prior to issuance of a SPECIAL HAULING PERMIT, the applicant will be required to furnish one of the following:

a. Liability Insurance

A Certificate of Liability Insurance with limits of not less than $500,000 bodily injury liability, $1,000,000 each occurrence and $500,000 property damage liability. If the applicant does not have specified insurance limits but has an excess umbrella liability policy of $1,000,000 or greater, the excess liability policy shall be considered as acceptable insurance coverage. There shall be a Special Contractual Endorsement attached and filed with the Certificate of Liability Insurance (see attached endorsement form).

b. Surety Bond

A Surety Bond, certified check or approved escrow account is required in an amount sufficient to pay for all damages that may occur to all County maintained highways, bridges and culverts. All Surety Bonds must be submitted on forms prepared by the County of Ashland and available through the Ashland County Engineer (see attached bond form).

5. ISSUANCE OF PERMITS

a. Any special hauling permit required from the State of Ohio for movement over a state route must be secured prior to the application and a copy of said permit presented at the time of applying for the Ashland County Permit.

b. After all necessary insurance, bonds, certified checks or approved escrow accounts have been posted and after both the applicant and the County Engineer have agreed on the time of the move and the route, the County Engineer, acting as the representative of the County Commissioners, will issue the permit.

c. The Ashland County Engineer, acting under the authority of the County Commissioners, may issue a permit, reject the application or request a revised application be submitted.

d. Issued permits will be on the form approved by the Ashland County Commissioners and signed by the Ashland County Engineer.

e. Permits will become void thirty (30) days after issuance, unless expressly indicated on the permit.

6. RENEWAL OF PERMITS

a. A written or verbal request for renewal of a SPECIAL HAULING PERMIT will be processed upon receipt of a renewal application and permit fee.

b. A SPECIAL HAULING PERMIT will not be renewed if inspection of the proposed route indicates movement cannot be made without causing damage to highways, bridges or culverts or without causing unnecessary inconvenience to the traveling public.

E. FEES

1. GENERAL

a. A fee, payable to the Ashland County Engineer, will be charged to cover the cost of issuing a permit and inspecting the roadway and structures before, during and after the permitted movement.

b. An application for a SPECIAL HAULING PERMIT must be accompanied by the permit fee, if applicable.

c. The amount of the fee will be established by resolution and will be reviewed annually by the Ashland County Commissioners and the Ashland County Engineer. At the time of this revision there is no fee established.

SPECIAL CONTRACTUAL ENDORSMENT
for
HAULING PERMIT

It is hereby understood and agreed that the policy to which this endorsement forms a part is extended to cover the contractual agreement between the Named Insured and the County of Ashland in relation to the SPECIAL HAULING PERMIT issued by the County of Ashland of which paragraph C.4.b is quoted herein:

"Permittee will be held liable for any damage caused by the movement. The County assumes no responsibility for any damage to the permittee's equipment or load being moved due to any such failure. The permittee agrees to compensate the County of Ashland for any damage to a roadway or road structure and also to hold the County of Ashland and the Ashland County Engineer harmless from all claims, damages or proceedings of any kind and from all responsibility for personal injury or property damages (public or private) caused directly or indirectly as a result of the transportation of said vehicle(s), load(s) or object(s)."

The applicant will file a Certificate of his/her Liability Insurance showing that he has procured adequate insurance to cover the provisions of paragraphs.C.4.b, C.4.c, and D.4.

The insurance afforded by this endorsement is only with respect to the following Coverage and Limits of Liability:

COVERAGE	**LIMITS OF LIABILITY**
Contractual Liability	Each occurrence - $500,000.00 Property Damage
	$500,000.00 Bodily Injury to One Person
	$1,000,000.00 Bodily Injury to All Persons
	Injured In Any One Accident

Effective Date of Endorsement_____Effective Date of Policy_____.

Date Endorsement Issued_____Expiration Date _____.

This Endorsement is subject to the terms, conditions, limitations and agreements of the policy to which it is attached in so far as the same are not consistent with the specific undertakings of the Endorsement. In the event of the cancellation of this policy, a minimum of ten (10) days written notice will be given to Ashland County, prior to cancellation of the policy.

This Endorsement, when countersigned by a duly authorized agent and attached to Policy No._____, issued to _____shall be valid and form a part of said policy.

Countersigned at _____this _____day of _____, 20___.

INSURANCE COMPANY NAME _____.

INSURANCE COMPANY OFFICER'S SIGNATURE_____.
(Insurance Company Representative Authorized to Issue Policy Amendments)

Position _____.

COUNTY OF ASHLAND

BOND

BOND NO_____

Covering Any and All Permits Issued to Principal
for Movement of Excess Loads over County
and Applicable Township Highways

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, being

_____ of _____
(Principal) (Firm Name)

as principal, and_____of _____as surety, are hereby held and firmly bound unto the COUNTY OF ASHLAND in the penal sum of

_____ good and lawful money of the United States, for the payment of which well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns, by these presents.

WHEREAS, the above-named principal has made application to the County of Ashland for a permit to move one or more loads in excess of the legal limitation over certain county and applicable township highways and may make further applications, and as a condition precedent to granting such applications, the County of Ashland has established the requirements of the furnishing of a penal bond in the sum of _____ by the applicant.

KNOW, THEREFORE, the condition of the above obligation is such that if the above-named principal shall move the load(s) described in any and/or all of the applications filed by the above-named principal on and after the date of the execution of this obligation over the county highways, bridges and culverts of Ashland County in the manner prescribed in the permit therefore duly issued by the said County of Ashland and shall well and truly pay for all damages to said highways, bridges and culverts, which are and/or may be caused by the movement of such load(s) by the above-named principal over or upon the highways, bridges and culverts of the county, and all other claims for damage lawfully accruing in favor of the county resulting there from, and any fines or penalties to which the said principal shall become liable to pay, and shall save the County of Ashland harmless in and/or from any and all suits, claims for damages and/or proceedings arising out of the movement or movements of any of said excess load(s) over said highways, bridges and culverts, and shall observe all terms and conditions of the permit or permits or any of them issued to said principal on/and after the date of this obligation, then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that the said surety may cancel this bond at any time by giving FIFTEEN (15) DAYS notice in writing, by Registered United States Mail, addressed to the Board of Ashland County Commissioners, 110 Cottage Street, Ashland, Ohio 44805, and the FIFTEEN DAYS AFTER the actual receipt by the County of Ashland of such written notice, there shall be no further liability to the surety for defaults hereunder, provided, however, that the service of such written notice shall not be construed to waive, release or forego any obligation which may have arisen prior to the effective date of such written notice.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this_____,

A.D._____

Signed _____
(Principal)

Name_____

Title_____

(For Use Where Principal is a Corporation)

CERTIFICATE--This is to certify that the Board of Directors of _____,

by Resolution duly adopted on_____day of _____, A.D._____ did authorize__

_____being _____
of said corporation to sign the name of said corporation to a surety bond in the sum of payable to the County of Ashland for damage resulting from the movement of excess load(s) over the highway, bridges and culverts of said county.

_____
(Corporation Name)

By_____
(Secretary)

Surety_____

Signed_____
(Surety)

By_____
(Name)

Title_____

APPLICATION FOR SPECIAL HAULING PERMIT

Fee: _____
Bond: _____
Insurance: _____

Return to: Ashland County Engineer's Office
1511 Cleveland Ave., Ashland, OH 44805
Email: engineer@ashlandcounty.org

Type of Permit

_____ Trip&Return(14 day)
_____ Annual Overwidth
_____ Seasonal
_____ Monthly Multiple Move
_____ Construction Equipment
_____ Quarterly Overweight
_____ Yearly Overweight
_____ Special:

Applicant Name-Owner or Lease of Vehicle			Date:
Address			Area code/phone number
City	State	Zip Code	
Person Requesting Permit			Special Contractual Endorsement □ Attached □ On File
Attachments Required □ Bond □ ODOT Permit			□ Routing Map
Load – Description (Vehicle make and model or serial number)			□ Towed □ Self-Propelled □ Loaded □ Various Trailers

Vehicles	Make	License	Empty Weight	No. of Axles
Power Unit				
Trailer				
Other Trailer				
Load Weight		Gross Weight		

Sizes	Length	Width	Height
Load			
Power Unit			
Trailer			
Front Overhang			
Rear Overhang			
Overall			

AXLE INFORMATION

Axle Number	1	2	3	4	5	6	7	8	9
# of Tires per Axle									
Tire or Rim Size									
Axle Weights									
Spacing Between Axles									

ROUTING INFORMATION

From (location, Muni, State) To (Location, Muni, State)

Comments:

Permit Effective Date	Permit Expiration Date	Issuance Date

When approved, this becomes a valid permit issued by the Ashland County Engineer's Office in accordance with Section 4513.34 of the Ohio Revised Code and Section 5501.2-1-12 of the Ohio Administrative Code. A copy of this approved application is to be in possession of employees in charge of work at all times.

Edward J. Meixner, P.E., P.S.
Ashland County Engineer

The above application is approved by: _____

Permit No. _____

ASHLAND COUNTY, OHIO
LIMITATIONS ON THE USE OF A SPECIAL HAULING PERMIT

1. The approving of the application does not guarantee that the load described can be moved without damage to the pavement or structures: although the approval is granted on the assumption that the load can be moved without damage based on the best information available.
2. Permittee will be held liable for any damage caused by the movement. The County assumes no responsibility for any damage to the permittee's equipment or load being moved due to any such failure. The permittee agrees to compensate the County of Ashland for any damage to a roadway or road structure and also to hold the County of Ashland and the Ashland County Engineer harmless from all claims, damages or proceedings of any kind and from all responsibility for personal injury or property damages (public or private) caused directly or indirectly as a result of the transportation of said vehicle(s), load(s) or object(s). The applicant must file a bond or a certificate of his liability insurance with Special Contractual Endorsement, showing that he has procured adequate bond and/or insurance to cover the provisions of paragraph C.4.b, C.4.c, and D.4.
3. The approved application shall be in the possession of the driver at all times during the progress of transportation and will be shown on demand to any employee of the Ashland County Engineer, the Ashland County Commissioners, the Ashland County Sheriff or the Ohio State Patrol.
4. The permission granted restricts the movement of the vehicle(s) or object(s) to the highways specified, between the points designated and within the time allotted.
5. No vehicle(s) or object(s) in excess of legal limits prescribed by law shall be permitted on the highway on Sundays or Federal or State declared legal holidays.
6. Movements under a special hauling permit shall be made during daylight hours only and in such a manner to impede the least possible extent the normal highway traffic.
7. No vehicle(s) or object(s) being transported under special highway permit shall be left parked on the roadway either day or night except in case of emergency, in which case adequate protection shall be provided for the traveling public. The vehicle(s) shall not be loaded or unloaded within the limits of the highway.
8. The operator of the vehicle must comply with all laws, rules, or regulations covering the movement of traffic over highways and streets.
9. All construction equipment and other machinery shall have attached thereto a plate showing the manufacturer's name and the model.
10. A permit is void at any time road, weather or traffic conditions make travel unsafe.
11. During periods when thawing or excessive moisture, render some sections of Ashland County highways structurally inadequate to carry the maximum legal traffic loads, weight reductions up to fifty percent (50%) may be imposed. Bridges that are found to be structurally deficient have reduced weight limits. Reductions in legal weight posted on roadways or bridges must be obeyed.
12. An approval of an application will not be granted for built-up loads that are divisible into legal loads.
13. Oversize or overweight loads shall be operated or moved at safe speeds and in such a manner as to cause a minimum of interference with other traffic and minimum impact stresses on structures and pavements. No such movement is to exceed 40 miles per hour at any time.
14. Loads having extremely large dimensions shall require additional protection measures for the safeguarding of other traffic. Due regard shall be taken of traffic in both directions and every possible effort shall be made to prevent traffic congestion. One or more flagmen, or a pilot car may be required.
15. Non-compliance with the general or special provisions of the approved application, exceeding the weights or dimensions granted, or operating on dates or upon highways other than assigned shall render the approval null and void and the operator of the vehicle subject to arrest, as provided in sections 5577.02 to 5577.05 inclusive of the Revised Code of Ohio and/or a fine as provided in section 4513.34.
16. This permit is valid for Ashland County maintained highways. Any permit required for travel on state highways must be obtained prior to the filing of this application. A copy of said ODOT permit is to be attached to this application.

SPECIAL PROVISIONS
(applicable when checked)

_____ Display clean red flags not less than 16" square and fastened to staffs of sufficient length so as to permit the flags to move freely of any obstructions, located as follows: One at each end of the front bumper at a 45 degree angle, one at each of the four corners of the vehicle or load, and if there is any part of the load wider, one at the widest point on either side.
_____ One sheriff vehicle escort.
_____ Two sheriff vehicle escorts.
_____ Long load signs to be attached to front and rear of vehicle or load.
_____ Wide load signs to be attached to front and rear of vehicle or load.
_____ Movement is restricted to_____between the hours of _____a.m. and _____p.m..
_____ Vehicle not to exceed_____miles per hour at any time during the movement.
_____ All weights (axle and gross) must be legal or less in accordance with Section 5577.04, Ohio Revised Code. Reductions in legal weight posted on roadways or bridges must be obeyed.
_____ All loads are a maximum of twelve feet (12'-0') or less in width. Length and height must be legal or less in accordance with Section 5577.05, Ohio Revised Code.
_____ Applicant must CALL PRIOR TO MOVE to be sure of condition of road to be traveled.

_____ Other (describe) _____

The above application is approved by:_____Permit #: _____